



GENDER AND JUSTICE COMMISSION

AOC SEATAC FACILITY

FRIDAY, MARCH 2, 2018 (8:45 AM – NOON)

JUSTICE SHERYL GORDON MCCLOUD, CHAIR

JUDGE MARILYN PAJA, VICE CHAIR

Agenda

Page

8:45AM – 9:00 AM CALL TO ORDER & WELCOME

- | | | |
|--|------------------------|---|
| ➤ Approval of January 26, 2018 Meeting Notes | Justice Gordon McCloud | 1 |
|--|------------------------|---|

9:00 – 10:30 AM COMMITTEE AND PROJECT UPDATES

- | | |
|--|------------------------------------|
| ➤ Communications Committee | Judge Paja & Committee |
| ➤ Women's History Month Celebrations | |
| ○ CLE co-sponsorship | |
| ○ Local presentations | |
| ➤ Education Committee | Judge Melnick & Committee |
| ➤ Appellate Conference session | |
| ○ Collateral Consequences | |
| ➤ SCJA & AWSCA Conference sessions | |
| ○ Immigration's Impact on the Judiciary | |
| ○ Court Access for Incarcerated Parents | |
| ➤ DMCJA Conference session | |
| ○ Technology Misuse in DV Cases, Part 2 | |
| ➤ Fall Conference sessions | |
| ○ Procedural Justice: Fair Treatment Matters | |
| ○ Immigration's Impact on the Judiciary | |
| ➤ Reports from Liaisons | |
| ➤ Washington Women Lawyers | Ms. Jennifer Ritchie |
| ➤ Access to Justice Board | Mr. Sal Mungia |
| ➤ Gender Bias Study | Justice Gordon McCloud & Committee |
| ➤ Update on work with National Center for State Courts | |
| ➤ Domestic & Sexual Violence Committee | Judge Paja & Committee |
| ➤ Next steps for committee projects | |



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- NCJFCJ and Vera Institute of Justice curriculum development on intersection of intellectual disability and domestic violence Ms. LaTricia Kinlow

- **Tribal State Court Consortium** Judge Smith
 - Regional meeting updates
 - Report back from planning committee meeting

- **HB 1163 DV Workgroups** Judge Paja & Judge Lucas **7**
 - Report back from third in-person meeting
 - Progress on legislative report

- **Incarcerated Women & Girls Committee** Ms. Gail Stone & Ms. Leslie Savina
 - Court Access Convening Workgroups **11**
 - DOC Kiosks **13**

10:30 – 10:45 AM **BREAK**

10:45 – 11:15 AM **GUEST SPEAKERS**

- Domestic violence & firearms surrender projects Presentation and Q&A Judge Anne Levinson, ret.
Ms. Sandra Shanahan

11:15 – 12:00 PM **CHAIR AND STAFF REPORTS**

- **Chair Report** Justice Gordon McCloud
 - Presentation to Board for Judicial Administration
 - Model sexual harassment policy for courts
- **Vice Chair Report** Judge Paja
- **Staff Report** Ms. Kelley Amburgey-Richardson
 - SB 5831 (Concurrently Involved Girls) – Bill Status
 - Travel and registration support to attend co-sponsored Women’s History Month CLE

The Incarcerated Women and Girls Committee will meet directly after the meeting.



Gender and Justice Commission (GJCOM)
SeaTac Office
18000 International Blvd
Friday, January 26, 2018 (8:45 AM – 12:00 PM)

MEETING NOTES

Present: Justice Sheryl Gordon McCloud, Chair; Judge Marilyn Paja, Vice Chair, Judge Cindy K. Smith, Ms. Gail Stone, Judge Eric Lucas, Ms. Josie Delvin, Ms. Patty Eakes, Ms. Heather McKimmie, Ms. Jennifer Ritchie, Justice Susan Owens, Ms. Sonia M. Rodriguez True, Ms. Grace Huang, Judge Michael Evans, Dr. Dana Raigrodski, Ms. Trish Kinlow, Ms. Gail Hammer, Ms. Vicky Vreeland, Mr. Sal Mungia (ATJ Board Liaison)

Guests: Ms. Laura Edmonston, Ms. Claire Carden, Ms. Jacqueline Franklin, Ms. Sharon James, Ms. Yein Pyo

AOC Staff: Ms. Kelley Amburgey-Richardson, Ms. Nichole Kloepfer

Excused: Judge Richard Melnick, Ms. Leslie Savina, Ms. Riddhi Mukhopadhyay, Judge Anita Crawford Willis

CALL TO ORDER

The meeting was called to order at 8:50am.

November 3, 2017 Meeting Notes

Minutes approved and passed unanimously as presented.

WELCOME & INTRODUCTIONS

- Justice Gordon McCloud introduced new member Erin Moody and new ATJ Board Liaison Sal Mungia.
- Several guests were also present who were interested in committee work.
- All members went around the table and introduced themselves and shared their role on the Commission.

COMMITTEE & PROJECT UPDATES

Incarcerated Women and Girls Committee – Ms. Gail Stone, Chair

- Follow-ups from Court Access Convening
 - A written report from the five working groups is in the meeting packet on Page 8.
 - Access to Legal Resources and Law Libraries Workgroup – Laura Edmonston, Lead
 - This working group has created an interim report on access policies and resources available, rules and regulations. Still a lot they don't know.
- Legal Resource Kiosks
 - G&J supported a grant that Northwest Justice Project applied for a few years ago to purchase kiosks for the minimum security facilities that do not have access to a law library.

- NJP submitted the list of websites to be approved for access via kiosk to DOC, but they have not been approved or denied and the project has not moved forward.
- NJP staff have had conversations with new DOC leadership, who seem supportive.
- They may need assistance from GJCOM to continue to move this forward, and will keep the Commission in the loop.

ACTION: Kelley Amburgey-Richardson will distribute the report prepared by Laura Edmonston.

Communications Committee – Judge Paja, Chair

- Women’s History Month event planning
 - Commissioners who were interested in working on this event met via phone and shared their thoughts about how the event should move forward.
 - The event does not reach legislators. If this is the goal, the Commission should look at alternatives and take the time to seek input and plan a different type of event.
 - The full Commission needs to make a decision about whether to hold the regular event in March this year. It would traditionally be held after the March 2nd GJCOM meeting. Alternatives include: an event later in the year, a planning year and a large event next March, or a new type of event or partnership (e.g., the Color of Justice).
 - **DECISION:** After a group discussion, Justice Gordon McCloud recommended not holding the event this year and conducting intensive planning for an event that meets the Commission’s needs better next year.
 - The mailing list from the Court Access Convening may be helpful for reaching out to potential attendees.
 - The Committee will meet to discuss other possibilities for recognizing Women’s History Month this year, including:
 - Co-sponsorship of a CLE event with WWL
 - Local presentations by Commissioners on Women in WA history, using a presentation that Justice Gordon McCloud has developed
- Please send photos of any G&J related events you attend or host for the Annual Report.

ACTION: The committee will meet to discuss how to recognize Women’s History Month this year, and the best path forward for a large event next year.

Education Committee – Committee & Staff

- Judicial College – DV Session & Firearms Webinar
 - This session will take place on 1/31/18. Faculty are Judge Lori Kay Smith and Judge Charles Short.
 - A webinar on firearms was recorded as a supplement to this session. It will also be available on the GJCOM website for any judicial officer as a refresher course on this issue.
 - More webinars on other topics are in development.
- Appellate Conference
 - The session on Collateral Consequences is on track. This program will be presented at the end of March.

- SCJA Conference sessions
 - Two GJCOM proposals were accepted and both are in the planning process. Plenary session.
 - Immigration’s Impact on the Judiciary (jointly sponsored with other Commissions)
 - Note: Sal Mungia would be interested in a short version of this presentation to the ATJ Board.
 - Court Access for Incarcerated Parents
- DMCJA Conference session
 - Technology Misuse in DV Cases, Part 2
 - This session was requested by participants in last year’s Part 1 session.
 - The same presenter from the National Network to End Domestic Violence’s Safety Net Project is on board and planning will begin soon.
 - This topic is also very relevant for young people.
- DMCMA Line Staff Conference
 - Trish Kinlow reported that there will be a session on Transgender Issues in the Courts.
- Fall Conference
 - Three proposals were submitted:
 - The Brain Explains: A Trauma-Informed Approach to Addressing Childhood Adversities
 - Procedural Justice: Fair Treatment Matters
 - Immigration’s Impact on the Judiciary (jointly sponsored with other Commissions)
 - The Immigration and Procedural Justice proposals were accepted.
 - The proposals can be found in the meeting packet starting on Page 9.

Reports from Liaisons

- Washington Women Lawyers, Jennifer Ritchie
 - The WSBA has a Women’s History month CLE that WWL is co-sponsoring.
 - Jennifer will reach out to the WWL president to see if GJCOM could co-sponsor the CLE.
 - WWL is also in discussion with the Washington Initiative for Diversity about the Legal Executive Summit in May.
 - Friday, October 12, 2018, is the next WWL annual meeting in Seattle. G&J Commissioners are encouraged to attend.

ACTION: Jennifer Ritchie will connect the WWL President with Kelley Amburgey-Richardson re: potential co-sponsorship of the Women’s History Month CLE.

- Access to Justice Board, Sal Mungia
 - The ATJ state plan 2018-2020 expands civil legal aid.
 - Some of the goals are to: provide and foster race equity, provide education to the public, including how to recognize when their problems are legal problems.
 - Access to Justice Conference will take place in June 2019.

Gender Bias Study

- Funding update
 - The National Center for State Courts has agreed to help GJCOM apply for a State Justice Institute grant to conduct the study.
 - The application is due May 1st. NCSC will be conducting intensive work with the GJCOM working group before then, including an in-person meeting February 2nd.
 - Additional information can be found in the letter and timeline from NCSC in the packet on Page 18.

Domestic & Sexual Violence Committee

- Proposed new committee name
 - At a recent in-person meeting, the committee discussed options and determined that the Domestic and Sexual Violence Committee (DSV) would best reflect the work the committee intends to do.
 - **DECISION:** Judge Paja asked approval from the Commission for this change, and the Commission approved.
- Report back from in person meeting
 - The committee met in December, and welcomed new members.
 - Guest speakers from the Washington Association of Sheriffs and Police Chiefs reported on WASPC's implementation of a bill passed last session that requires federal firearms licensed dealers to report denied firearms transactions.
 - This was a productive meeting where the committee had the opportunity to discuss in depth the projects it would like to take on in the next year. The next step is for the committee to prioritize projects.
- Need for Chair/Project leads
 - In order to move the projects forward, this committee needs a Chair and/or project leads for its selected projects.
 - Please consider this, and contact Judge Paja or Kelley if you are interested.

Tribal State Court Consortium

- Regional meeting updates
 - Several tribes have offered to host this year's regional meeting. The planning committee will meet next month to discuss options.
- Planning committee meeting
 - The planning committee will meet on 2/14/18 at SeaTac to select a location and focus for the regional meeting. This year, the topic will be related to domestic violence and/or sexual assault.
 - The planning committee is also developing a work plan for the year, and an outreach strategy to seek input from tribes across the state.
 - Judge Smith reported that cross jurisdictional protection order enforcement is an issue.
 - Access to the criminal database is also an issue. The Department of Justice has made an on ramp so tribes can enter and access the information. This is in implementation stages.

HB 1163 DV Workgroups

- Report back from second meeting
 - The DV Perpetrator Treatment and Risk Assessment workgroups met for their second quarterly in-person meeting on December 12, 2017.
- The workgroups continue to meet via phone between in-person meetings and are making substantial progress toward the tasks assigned in the bill.
- A legislative report will be submitted by the end of June 2018.
- Trish Kinlow has input for the Co-Chairs of this group about the DV treatment WACs and will contact Judges Lucas and Paja. Courts providing DV MRT need to be considered.

CHAIR & STAFF REPORTS

Chair Report – Justice Gordon McCloud

- Membership update
 - Ms. Erin Moody has joined GJCOM as our newest appointed Commissioner. Her letter of interest and resume can be found in the packet Appendix.
- SB 5831 – Concurrently Involved Girls
 - SB 5831 is sponsored by Senator Jeannie Darneille, who chairs the Senate Committee on Human Services and Corrections. The bill can be found in the packet on Page 20.
 - The bill requires WSIPP to conduct a study on the needs of girls who are concurrently involved in the juvenile justice and child welfare systems in WA.
 - After the study is complete, the bill charges the Dept. of Children, Youth, and Families to convene a workgroup with the Commission to review the study and make recommendations for implementation.
 - The workgroup would be required to report to the legislature by December 2019.
 - G&J has requested funding to support its participation, should the bill pass.
 - The bill is currently in the Senate Ways & Means Committee.
- Legislative Report
 - Kelley Amburgey-Richardson has prepared a report of legislation that may be of interest the Commission.
 - Commissioners expressed interest in receiving the report and in the Chairs providing guidance about the purpose of distributing the report and what type of discussion is appropriate.

Vice Chair Report – Judge Paja

- The Washington Pattern Instruction Committee adopted revisions to the opening and concluding instructions for jury duty as relates to gender, race, poverty, and disability.
- Judge Paja is serving as faculty on a Minority & Justice Commission sponsored judicial education program on *Batson*.

Staff Report – Kelley Amburgey-Richardson

- New STOP Grant year

- GJCOM has been awarded a similar amount of funding to last year. The funding must be expended during calendar year 2018.
- A draft budget is in the packet on Page 29. The budget can be adjusted during the year to account for unknown expenses.
- Committee Listservs
 - If you are not receiving committee emails, please tell Kelley what committee you want to join so she can add you to their listserv. This is how you will receive notice of meetings and be able to participate in committee work.
 - New members should select a committee, and other members can adjust committee membership if needed.
 - Patty Eakes requested to be added to the Gender Bias Study Committee.

Miscellaneous Reports

- Dr. Raigrodski noted that Monday Feb 12, 4-5:30pm, University of Washington is hosting a Legal Financial Obligations panel. She will send Kelley the information to distribute.
- Grace Huang reported that amendments to the Violence against Women Act will be happening in the next 2-3 months. She will distribute more information via email.
- Justice Gordon McCloud and Vicky Vreeland both wrote articles in the Washington State Trial Newsletter.

ACTION: Information about the above reports will be distributed.

The meeting adjourned at approximately 12:00pm.

To: Gender & Justice Commission

From: Judge Marilyn Paja, Co-Chair of HB 1163 Workgroups

Re: Domestic Violence Perpetrator Treatment WAC Revision

As a part of the legislative workgroups established by HB 1163 (looking at the efficacy of DV treatment and risk assessment), I received proposed revisions to WAC 388-60. A cover sheet summary is attached. The full proposed changes will be distributed electronically for those who are interested in reviewing them, in addition to a recently published WSIPP report on this topic.

As you will note, the changes are significant: among other changes, treatment is defined for intimate- partner violence, differentiating between other family DV offenders; there is a new division of treatment protocol between different offender violence and recidivist levels; and there is inclusion of improved oversight of treatment agencies, among a variety of other improvements.

The proposed changes are part of the rule-making process, and comments are being sought. If individual Commission members or their organizations wish to make comments, they must be addressed as noted in the cover sheet attached to ensure response by DSHS in the rule-making process.

In addition, if any G&J members think it would be helpful to the HB 1163 work groups and/or to the G&J Domestic & Sexual Violence Committee, comments may be copied to me or to Kelley. The G&J DSV Committee will be reviewing the proposed changes at an upcoming meeting.



PROPOSED RULE MAKING

CR-102 (December 2017) (Implements RCW 34.05.320)

Do **NOT** use for expedited rule making

CODE REVISER USE ONLY

OFFICE OF THE CODE REVISER
STATE OF WASHINGTON
FILED

DATE: February 15, 2018

TIME: 2:55 PM

WSR 18-05-060

Agency: Department of Social and Health Services, Children's Administration

- Original Notice**
- Supplemental Notice to WSR** _____
- Continuance of WSR** _____

- Preproposal Statement of Inquiry was filed as WSR 17-07-034 ; or**
- Expedited Rule Making--Proposed notice was filed as WSR _____; or**
- Proposal is exempt under RCW 34.05.310(4) or 34.05.330(1); or**
- Proposal is exempt under RCW _____.**

Title of rule and other identifying information: (describe subject) The department is proposing to repeal chapter 388-60 WAC "Domestic Violence Perpetrator Treatment Program Standards" and create new sections in a new chapter, chapter 388-60A WAC "Domestic Violence Intervention Program Standards".

Hearing location(s):

Date:	Time:	Location: (be specific)	Comment:
April 24, 2018	10:00 a.m.	Office Building 2 DSHS Headquarters 1115 Washington Olympia, WA 98504	Public parking at 11 th and Jefferson. A map is available at: https://www.dshs.wa.gov/sesa/rules-and-policies-assistance-unit/driving-directions-office-bldg-2

Date of intended adoption: Not earlier than April 25, 2018 (Note: This is **NOT** the **effective** date)

Submit written comments to:

Name: DSHS Rules Coordinator
 Address: PO Box 45850
 Olympia, WA 98504
 Email: DSHSRPAURulesCoordinator@dshs.wa.gov
 Fax: 360-664-6185
 Other:
 By (date) 5:00 p.m. April 24, 2018

Assistance for persons with disabilities:

Contact Jeff Kildahl, DSHS Rules Consultant
 Phone: 360-664-6092
 Fax: 360-664-6185
 TTY: 711 Relay Service
 Email: Kildaja@dshs.wa.gov
 Other:
 By (date) April 10, 2018

Purpose of the proposal and its anticipated effects, including any changes in existing rules: The repeal of chapter 388-60 WAC and creation of chapter 388-60A WAC are intended to update rules to raise the standards of domestic violence perpetrator treatment, thereby increasing the effectiveness of treatment throughout Washington State. A crosswalk table of existing and new WAC sections is available upon request.

Reasons supporting proposal: These standards have not been updated since 2001. The new requirements will increase the effectiveness of domestic violence treatment and increase the safety of victims and their children.

Statutory authority for adoption: RCW 26.50.150

Statute being implemented:

Is rule necessary because of a:

Federal Law?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Federal Court Decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
State Court Decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

If yes, CITATION:

Agency comments or recommendations, if any, as to statutory language, implementation, enforcement, and fiscal matters: None

Name of proponent: (person or organization) Department of Social and Health Services

<input type="checkbox"/> Private
<input type="checkbox"/> Public
<input checked="" type="checkbox"/> Governmental

Name of agency personnel responsible for:

	Name	Office Location	Phone
Drafting:	Amie Roberts	PO Box 45710, Olympia, WA 98504-5710	360-902-7962
Implementation:	Amie Roberts	PO Box 45710, Olympia, WA 98504-5710	360-902-7962
Enforcement:	Amie Roberts	PO Box 45710, Olympia, WA 98504-5710	360-902-7962

Is a school district fiscal impact statement required under RCW 28A.305.135? Yes No

If yes, insert statement here:

The public may obtain a copy of the school district fiscal impact statement by contacting:

Name:
Address:
Phone:
Fax:
TTY:
Email:
Other:

Is a cost-benefit analysis required under RCW 34.05.328?

Yes: A preliminary cost-benefit analysis may be obtained by contacting:

Name: Amie Roberts
Address: PO Box 45710, Olympia, WA 98504-5710
Phone: 360-902-7962
Fax:
TTY:
Email: amie.roberts@dshs.wa.gov
Other:

No: Please explain:

Regulatory Fairness Act Cost Considerations for a Small Business Economic Impact Statement:

This rule proposal, or portions of the proposal, **may be exempt** from requirements of the Regulatory Fairness Act (see chapter 19.85 RCW). Please check the box for any applicable exemption(s):

This rule proposal, or portions of the proposal, is exempt under RCW 19.85.061 because this rule making is being adopted solely to conform and/or comply with federal statute or regulations. Please cite the specific federal statute or regulation this rule is being adopted to conform or comply with, and describe the consequences to the state if the rule is not adopted.

Citation and description:

This rule proposal, or portions of the proposal, is exempt because the agency has completed the pilot rule process defined by RCW 34.05.313 before filing the notice of this proposed rule.

This rule proposal, or portions of the proposal, is exempt under the provisions of RCW 15.65.570(2) because it was adopted by a referendum.

This rule proposal, or portions of the proposal, is exempt under RCW 19.85.025(3). Check all that apply:

- RCW 34.05.310 (4)(b) (Internal government operations)
- RCW 34.05.310 (4)(c) (Incorporation by reference)
- RCW 34.05.310 (4)(d) (Correct or clarify language)
- RCW 34.05.310 (4)(e) (Dictated by statute)
- RCW 34.05.310 (4)(f) (Set or adjust fees)
- RCW 34.05.310 (4)(g) ((i) Relating to agency hearings; or (ii) process requirements for applying to an agency for a license or permit)

This rule proposal, or portions of the proposal, is exempt under RCW ____.

Explanation of exemptions, if necessary:

COMPLETE THIS SECTION ONLY IF NO EXEMPTION APPLIES


If the proposed rule is **not exempt**, does it impose more-than-minor costs (as defined by RCW 19.85.020(2)) on businesses?

No Briefly summarize the agency's analysis showing how costs were calculated. DSHS conducted a survey and invited all currently certified domestic violence treatment programs to participate. The results indicated the rule would not have 'more than a minor' economic impact to the businesses that provide domestic violence treatment.

Yes Calculations show the rule proposal likely imposes more-than-minor cost to businesses, and a small business economic impact statement is required. Insert statement here:

The public may obtain a copy of the small business economic impact statement or the detailed cost calculations by contacting:

Name: Amie Roberts
Address: PO Box 45710, Olympia, WA 98504-5710
Phone: 360-902-7962
Fax:
TTY:
Email: amie.roberts@dshs.wa.gov
Other:

Date: February 15, 2018	Signature: 
Name: Katherine I. Vasquez	
Title: DSHS Rules Coordinator	

TO: Gender and Justice Commission

FROM: Workgroup Leads

RE: Court Access Convening Workgroups

WORKGROUP REPORTS

Barrier 1: Access to Legal Resources & Law Libraries (Lead: Laura Edmonston)

- Work group had a call in mid-December to review action items. Decided to re-write an action item that didn't apply anymore.
- A call is scheduled for week of 2/26 to review the preliminary report on access and decide on next steps.

Barrier 2: Telephonic Appearances (Leads: Elizabeth Hendren, Leslie Savina)

- Group has begun drafting a statewide court rule for telephonic access.
- Elizabeth Hendren is the lead, and will resume work on this effort when she returns from parent leave.

Barrier 3: Parent Access to Case Information; GALs, CASAs (Lead: Amelia Watson)

- This work group had a call on 2/13.
- The plan is to develop an FAQ for parents on family law and dependency cases. Need to determine how much information to include. Must be information that won't change from year to year or require constant updating.
- Currently gathering information about what specifically should be included in the FAQ, including from: parents who are incarcerated, those who work with them, national parent attorney listserv.
- The group is conducting regular calls and aims to have a draft done in May. The other workgroup leads and the IWG Committee may be called upon to review.

Barrier 4: Rules and Procedures Vary by County (Lead: Jana Heyd)

- Met via phone in December. The call included representatives from King and Pierce Counties. They have collected information from many other counties as well.
- Issue identified – need to go back to the basics and ensure parent is located and receives ongoing information about the case.
- Group has decided there needs to be a rebuttable presumption of indigence for incarcerated parents in family law and dependency cases, so counsel is appointed. This would be in place of an affirmative request for pre-screening for indigence.
 - King County has a presumption.
 - Pierce County has form to request counsel that parents are provided when they are served.

- Washington Defender Association has a request for counsel form on their website.
- This group may also be looking at a court rule to ensure uniform procedure statewide. If this is the route they take, they may want to join forces with the Barrier #2 work group.

Barrier 5: Parents Don't Have Funds for Calls, Emails, Stamps, etc. (Lead: Patty Noble-Desy)

- Workgroup lead had a meeting with DOC to discuss their policy 590.500 relative to including all legal issues as priority for access.
- DOC is reviewing the policy and its options.

Next Steps

- Workgroups will be seeking feedback from their members about whether planning another large in-person meeting would be helpful.
- There was discussion about whether an in-person meeting could be held in conjunction with the Mission Creek Women's Conference, or if the workgroup leads could attend this event.
- Workgroup leads check-in on a monthly basis. The next call is scheduled for March 23rd at 10am.

MEMO

To: Gender and Justice Commission
From: Leslie J. Savina on behalf of Elizabeth Hendren
Date: February 22, 2018
Re: Legal Kiosks

Last week Elizabeth Hendren, ad hoc member of the Incarcerated Girls/Women Committee, met with DOC staff to discuss implementation of legal access kiosks in the women's prisons. Because Elizabeth is currently on parent leave, I am providing this summary of her notes.

Call participants:

- Al ___ - head of security/IT
- Roy Gonzalez- head of legal access
- Rob Herzog- Assistant Secretary of DOC
- Susie Leavell- head of FOSA
- Elizabeth Hendren - NJP

The call with DOC regarding the kiosks was not productive. Roy Gonzalez, in charge of legal access at DOC, is not supportive. He perceives the project as very complicated and, therefore, difficult to move forward. Currently, the minimum required under federal law for legal access omits any help for family law cases. DOC is not obligated to facilitate access for family law litigation under current federal law.

During the call, Mr. Gonzalez persuaded Rob Herzog that DOC does not have the IT staff to facilitate moving the kiosks forward this year. The push back appears to be: (1) cost and time to run "lines" to prisons; (2) difficulty in building the computers and obtaining software; (3) space; (4) access to city, county and state websites; (5) if minimum security prisons get kiosks every facility will want them.

Toward the end of the call, Mr. Herzog stated the idea of getting the kiosks installed this year is a "dead issue."

Susie Leavell is the head of the sentencing alternative for parents. She has observed how devastating family law outcomes can be for parents who are not able to participate in their

case. Ms. Leavell would like to get something in place to facilitate increased legal access for incarcerated parents with family law issues.

During the call, Ms. Leavell presented the following possible alternatives. Mr. Gonzalez and Mr. Herzog neither approved nor rejected.

- 1) Change DOC's transfer policy so that people at minimum facilities like Mission Creek will be transferred to use the law library for family law issues. (Now the DOC policy is that family law is not a legal issue and, therefore, people can't be transferred to use the law library for family law);
- 2) Appoint a legal access point person at each prison who understand where forms are on the court website and prints requested forms for people regardless of where they are incarcerated; and
- 3) Use the money from the LFW grant to buy computers for the law libraries that would be designated "family law only." Currently, according to Mr. Gonzalez, all computers in the law library are used for PRP and habeas petitions. People who go to the law library for family law information may not be able to get access to a computer.

Would this be an acceptable option for the Gender and Justice Commission? Elizabeth supports this option IF it is realistic with DOC. While not preferred, something is better than nothing. Proceeding with computers instead of kiosks would also require the approval of the Legal Foundation grants manager.



STATE OF WASHINGTON

DEPARTMENT OF CORRECTIONS

OFFICE OF THE SECRETARY

P. O. Box 41101 • Olympia, Washington 98504-1101 • Tel (360) 725-8810

July 14, 2015

Ms. Caitlin Davis Carlson, Executive Director
Legal Foundation of Washington
1325 4th Avenue
Seattle, Washington 98101

RE: Northwest Justice Project Prison & Reentry Fund Proposal

Dear Ms. Davis Carlson:

The Washington State Department of Corrections (Department) supports the Prison & Reentry Fund proposal submitted by the Northwest Justice Project, in partnership with the Washington State Supreme Court Gender and Justice Commission, for the installation of legal kiosks in Mission Creek Corrections Center for Women and Cedar Creek Corrections Center. Contingent upon the costs related to the legal kiosks, funds may be used for additional kiosk installation in Larch Corrections Center and Olympic Corrections Center. Each of these stand-alone minimum security prisons currently lacks a law library and the availability of legal kiosks would significantly increase access to court-based information.

To the greatest degree feasible within the parameters of agency policy, budget and infrastructural capacity, the Department agrees to work in collaboration with the Northwest Justice Project on its proposal to install kiosks that will provide access to, at a minimum, the Washington State Courts' website and the Washington State Legislature's website. The Department also agrees to facilitate the access of key employees and corrections counselors to prison-based training by Northwest Justice Project in order to best support incarcerated individual's use of the legal kiosks and related resources.

I appreciate your consideration of the Northwest Justice Project's proposal. We look forward to working with the Northwest Justice Project and the Washington State Supreme Court Gender and Justice Commission on this very important project. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Bernard Warner
Secretary

Gender & Justice Commission
Budget July 1, 2017 - June 30, 2018

Commission Expenses	Proposed Budget	FY17-18
Commission Meetings	Travel-related costs for members (lodging, per diem, mileage, airfare, etc.) (<i>July, Sept, Nov, Jan, March, May</i>)	\$11,500
General Operating Expenses	Printing, conference calls, supplies, etc.	\$3,000
Staff Travel & Training	Registration Fees, Travel-related costs workshops, tuition reimbursement	\$3,000
Communications	Annual Report	\$700
Education Programs		
	<i>Appellate Conference</i>	\$1,000
	<i>DMCJA Conference</i>	\$3,000
	<i>Fall Conference (Sept. 2017)</i>	\$8,000
	<i>Poverty simulation</i>	\$1,000
	<i>Judicial College (STOP Sponsored)</i>	
	<i>SCJA Conference (STOP sponsored)</i>	
Sponsorships/Events	Judicial Officer & Law Student Reception	\$1,000
	Women's History/Legislative Reception	\$1,500
	Tribal State Court Consortium	\$7,500
	<i>Tribal Judges to Judicial College</i>	
	<i>TSCC Regional Meetings / Fall Mtg</i>	
	<i>Tribal Judges to SCJA Conference</i>	
	<i>Tribal Judges to Fall Conference</i>	
	Color of Justice	\$500
	IWGC Committee Mtg Support	\$300
	Tech Law Summit for Girls	\$1,000
	Mission Creek - Success Inside & Out	\$1,000
Special Allocation	HB 1163 Funding from Legislature	\$53,000
Requests	Gender Bias Report - <i>Undetermined</i>	

Starting Budget	\$50,000
Special Allocation	\$53,000
All Allocated Commission Expenses	\$97,000
<i>Unallocated</i>	\$6,000

Updated 10.26.2017

STOP BUDGET FFY17

January 1, 2018 - December 31, 2018

Total = \$143,825		\$100,677 <small>(max amt)</small>	\$43,148 <small>(min amt)</small>
		Statewide	Tribal Courts
Salaries & Benefits	Staff	\$31,107	\$14,034
Office Supplies, Copies, Printing	Supplies, Copies, etc. <i>Benchguides (printed, flash drive, DVD/CD)</i>	\$6,750	\$1,500
Staff Training & Education	Staff to attend local and national conferences & training events	\$2,500	\$2,500
Committee Meetings	Support travel-related & pro tem costs for in-person Committee mtgs <i>Gender Bias Study - DV/SA Related Meetings; DSV Committee; TSCC - DV/SA Related Meetings</i>	\$5,000	\$5,000
Scholarship Support	Scholarships for judicial officers & court staff to attend trainings. <i>Enhancing Judicial Skills in DV (All Judicial Officers)</i> <i>Continuing Judicial Skills in DV (All Judicial Officers)</i> <i>NCJFCJ National Conference (All Judicial Officers)</i> <i>Women are Sacred Conference (Tribal Courts)</i> <i>National Indian Nations Conference (Tribal Courts)</i>	\$10,000	\$10,114
Education Programs	Monies for support of educational sessions <i>Judicial College (January 2018)</i> <i>SCJA Spring Conference - Immigration Session (April 2018)</i> <i>DMCJA Conference (June 2018)</i> <i>TSCC Regional Meeting (TBD 2018)</i> <i>Fall Conference (September 2018)</i> <i>Neurobiology of Trauma Webinar</i>	\$2,500 \$2,500 \$2,500 \$8,000 \$1,000	\$10,000
Projects	SA Benchguide - Editor for New Chapters (Judge Yule)	\$5,000	
Requests	Requests from others for support <i>DV Symposium (Judicial Officers & Court Personnel)</i>	\$10,000	
Legislative Requests	HB 1163 - Convene workgroups, write legislative reports	\$6,500	
SUB-Totals per portion of grant		\$93,357	\$43,148
Total		\$136,505	
Non-dedicated Funds		\$7,320	

Updated 1.22.18